

AGENDA

Meeting: WESTBURY AREA BOARD
Place: Leigh Park Community Centre, Leigh Park Way, Westbury BA13 3FN
Date: Thursday 6 August 2015
Time: 7.00 pm

Including parishes of Bratton, Coulston, Dilton Marsh, Edington, Heywood and Westbury

The Area Board welcomes and invites contributions from members of the public. The chairman will try to ensure that everyone who wishes to speak will have the opportunity to do so.

If you have any requirements that would make your attendance at the meeting easier, please contact your Democratic Services Officer.

Refreshments and networking opportunities will be available from 6:30pm.

Please direct any enquiries on this Agenda to Roger Bishton (Democratic Services Officer), on 01225 713 035 or email roger.bishton@wiltshire.gov.uk
Or Sally Hendry (Westbury Community Area Manager), Tel: 01225 718627 or email sally.hendry@wiltshire.gov.uk

All the papers connected with this meeting are available on the Council's website at www.wiltshire.gov.uk

Press enquiries to Communications on direct lines (01225) 713114 / 713115.

Wiltshire Councillors

Cllr Russell Hawker	Westbury West	01373 822275	russell.hawker@wiltshire.gov.uk
Cllr David Jenkins	Westbury North	01373 823605 07941 201637	david.jenkins2@wiltshire.gov.uk
Cllr Gordon King (Chairman)	Westbury East	01373 822650 07454 274266	gordon.king@wiltshire.gov.uk
Cllr Jerry Wickham (Vice-Chairman)	Ethandune	01380 870476 07980 701617	jerry.wickham@wiltshire.gov.uk

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Items to be considered	Time
1. Chairman's Welcome and Introductions	
2. Apologies for Absence	
3. Minutes (<i>Pages 1 - 10</i>) To confirm the minutes of the meeting held Thursday 4 June 2015.	
4. Declarations of Interest To receive any declarations of disclosable interests or dispensations granted by the Standards Committee.	
5. Wiltshire - The Wider Picture (<i>Pages 11 - 14</i>) News and information on what's going on across Wiltshire. <ul style="list-style-type: none"> • School Place Planning • Leader Funding • Recycling • Street Lighting 	
6. Spotlight on Partners (<i>Pages 15 - 26</i>) To receive updates from our key partners. Some reports have been received and are included in the agenda pack. <ul style="list-style-type: none"> • Wiltshire Police • Wiltshire Fire & Rescue Service • BA13+ Community Area Partnership • Healthwatch Wiltshire • Town and Parish Councils 	
7. Development of Youth Activities in the Westbury Community (<i>Pages 27 - 30</i>) <ul style="list-style-type: none"> • To receive a Local Youth Network update. • To consider a grant application for youth activities 	
8. Your Local Issues Councillors and the Community Area Manager will provide an update on community issues and progress on area board projects. This will include: <ul style="list-style-type: none"> • Highways Working Group (CATG) • Campus Working Group • Westbury Hospital Site • Older People's event 	

9. **Leigh Park - Updates on plans for a nursery**

To receive a presentation from Angela Brennan, Childcare Co-ordinator, Commissioning, Performance & Schools Effectiveness and Cllr Chris Williams, Portfolio Holder for Area Boards.

10. **Community Area Grants** (*Pages 31 - 42*)

To hear from past recipients of grants that helped improve community facilities and to consider applications for funding from the Community Area Grants Scheme.

If your community group is looking for funds, visit our website to see if you might qualify for a grant at www.wiltshire.gov.uk/areaboards.

11. **Urgent Items**

Any other items of business which the Chairman agrees to consider as a matter of urgency.

12. **Future Meeting Dates**

The next meeting of the Westbury Area Board will take place on:

**Thursday 8 October 2015 at The Laverton, Bratton Road,
Westbury BA13 3EN**

Future Meeting Dates

Thursday 10 December 2015 at The Laverton, Bratton Road,
Westbury BA13 3EN

MINUTES

Meeting: WESTBURY AREA BOARD
Place: The Laverton Hall, Bratton Rd, Westbury BA13 3EN
Date: 4 June 2015
Start Time: 7.00 pm
Finish Time: 9.45 pm

Please direct any enquiries on these minutes to:

Roger Bishton (Democratic Services Officer), Tel: 01225 713 035 or (e-mail) roger.bishton@wiltshire.gov.uk

Papers available on the Council's website at www.wiltshire.gov.uk

In Attendance:

Wiltshire Councillors

Cllr Russell Hawker, Cllr David Jenkins (Chairman), Cllr Gordon King (Vice Chairman) and Cllr Jerry Wickham

Wiltshire Council Officers

Sally Hendry, Community Area Manager
Roger Bishton, Democratic Services Officer
Sue Geary, Head of Performance, Health & Workforce
Amy Schuring, Community Youth Officer

Town and Parish Councillors

Westbury Town Council – Cllr Stephen Andrews, Cllr David Bradshaw, Cllr Ian Cunningham, Cllr Christine Mitchell, Cllr Francis Morland, Keith Harvey (Town Clerk)
Dilton Marsh Parish Council – Cllr Alison Irving, Cllr Francis Morland
Edington Parish Council – Cllr Mike Swabey
Heywood Parish Council – Cllr Francis Morland, Cllr Keith Youngs

Partners

Wiltshire Police – Inspector Chris Chammings
Wiltshire Fire and Rescue Service – Mike Franklin, Andy Green
BA13+ Community Area Partnership – Carole King, Phil McMullen

Total in attendance: 59

<u>Agenda Item No.</u>	<u>Summary of Issues Discussed and Decision</u>
1.	<p><u>Election of Chairman</u></p> <p>Cllr David Jenkins, the outgoing Chairman, expressed his thanks for all the help and advice he had been given during the past year. He stressed the need for the Area Board to listen to the community for whom the Area Board had been established.</p> <p>On the proposal of Cllr Jerry Wickham, which was seconded by Cllr Russell Hawker,</p> <p><u>AGREED:</u></p> <p>To elect Cllr Gordon King as Chairman of the Westbury Area Board for the ensuing year.</p> <p style="text-align: center;"><u>Cllr Gordon King in the Chair</u></p>
2.	<p><u>Chairman's Welcome and Introductions</u></p> <p>The Chairman welcomed everyone to the meeting of the Westbury Area Board.</p> <p>He paid tribute to the work undertaken by Cllr David Jenkins during his term as Chairman. He expressed his vision that the Area Board would fully engage with the community and hoped that the community would set the agenda for future Area Board meetings.</p>
3.	<p><u>Election of Vice-Chairman</u></p> <p>On the proposal of Cllr Russell Hawker, which was seconded by Cllr David Jenkins,</p> <p><u>AGREED:</u></p> <p>To elect Cllr Jerry Wickham as Vice-Chairman of the Westbury Area Board for the ensuing year.</p>
4.	<p><u>Apologies for Absence</u></p> <p>Apologies for absence were received from:</p> <p>Julia Cramp, Associate Director, Commissioning, Performance & School Effectiveness</p>

	Dr Andrew Murrison, MP
5.	<p><u>Minutes</u></p> <p><u>Decision</u></p> <p>The minutes of the previous meeting held on 9 April 2015 were agreed as a correct record and signed by the Chairman.</p>
6.	<p><u>Declarations of Interest</u></p> <p>There were no declarations of interest made at the meeting.</p>
7.	<p><u>Appointments to Outside Bodies and Working Groups</u></p> <p>Decision</p> <p>The Area Board agreed</p> <p>(1) To appoint Councillor representatives to outside bodies for the Municipal Year 2015/16 as follows:-</p> <ul style="list-style-type: none"> • Leigh Park Community Centre (Westbury) – Cllr Russell Hawker • Warminster & Westbury CCTV Partnership – Cllr Russell Hawker • Westbury Community Area Partnership – Cllr Gordon King • Westbury Local Youth Network (LYN) – Cllr Russell Hawker & Cllr David Jenkins <p>(2) To reconstitute and appoint Councillor representatives to the Westbury Community Area Transport Group (CATG) for the Municipal Year 2015/16 as follows:-</p> <p>Cllr Russell Hawker Cllr David Jenkins Cllr Gordon King Cllr Jerry Wickham</p> <p>(3) To appoint the following Councillor representative to the Shadow Community Operations Board (COB) for the Municipal Year 2015/16:-</p> <p>Cllr David Jenkins</p>

	<p>(4) To note the terms of reference for the working groups as set out in appendix C to the report presented.</p>
<p>8.</p>	<p><u>Wiltshire - The Wider Picture</u></p> <p>The Chairman gave updates on the following:-</p> <p>Changes to Street Lighting The Council needed to save money and reduce its carbon footprint by reducing energy usage. Rising energy costs, carbon tax and budget restraints made it necessary to change the way streets were lit.</p> <p>The Council would be converting some of the street lights in towns and surrounding areas, so that some of them were not on between about midnight and 5.30am where it was safe to do so.</p> <p>Lights at junctions, pedestrian crossings and where required for safety would remain on all night. Lighting where there were CCTV systems, in the town centre, and in areas where crime was a problem would remain on and at normal lighting levels.</p> <p>The scheme had been operating successfully in Trowbridge for over six months and would be rolled out in the other towns during the Summer, including Westbury from 1 July 2015. A review of the scheme would be undertaken after six months to determine whether further changes were necessary, and the views of the Town and Parish Councils would be sought.</p> <p>Joint Health & Wellbeing Strategy A new consultation draft of the Joint Health and Wellbeing Strategy for Wiltshire (2015-18) had been developed based on our understanding of Wiltshire's communities, as set out in the Joint Strategic Assessment for Wiltshire.</p> <p>The consultation draft of the strategy set out the main areas that working together would be a priority for health and social care organisations in Wiltshire. It did not list everything that all organisations and individuals would be undertaking to improve health and wellbeing. Instead, it focused on setting out a vision for integrated working in the future.</p> <p>Two key aims within the strategy were:</p> <ul style="list-style-type: none"> • Healthy lives – encouraging communities, families and individuals to take on more responsibility for their own health • Empowered lives – personalising care and delivering care in the most appropriate setting – at or as close to home as possible <p>Any views on the content of the strategy. Should be sent to David Bowater by email david.bowater@wiltshire.gov.uk and by taking part in our joint health and wellbeing strategy survey</p> <p>The consultation would close on 1 July 2015.</p> <p>Magna Carta Celebrations The Community Area Manager reported on Magna</p>

	<p>Carta celebrations. Pupils from Matravers school would be taking to the streets of Salisbury on 15 June to help mark 800 years of the Magna Carta. 12 pupils from the school were due to be taking part in the Westbury section of the historic pageant which would feature heraldic shields painted by pupils from Westbury Junior school, Wiltshire apple trees from Bratton community orchard, a banner carried by air cadets from the 68 Westbury Squadron and a giant painted baron puppet. Mayor David Bradshaw would be wearing his new mayoral robes to take part in the procession and other participants would also be in medieval style costume. A special Magna Carta newspaper front page designed by the White Horse News would be distributed to the crowds as scrolls. The pageant would thread through the city streets of Salisbury to the cathedral for a commemorative ceremony and pyrotechnic display.</p>
9.	<p><u>Spotlight on Partners</u></p> <p>The Area Board received the following partner and community updates:</p> <ul style="list-style-type: none"> <p>Local Youth Network Amy Schuring, Community Youth Officer, reported that the Local Youth Network (LYN) had been conducting a needs assessment to find out what young people needed in their area. Some of the key points that had come out of the survey included a youth club, trips out, archery, skydiving and paintball. The LYN was currently trying to find premises for a youth club to run initially one evening a week .and negotiations were taking place with the school to ascertain if these meetings together with the LYN management meetings be held on school premises.</p> <p>It was noted that the Youth Grant Application form was now available on line and was open for applications for funding to be assessed at the next LYN management group meeting on Tuesday 14 July; the deadline for applications was Friday 3 July.</p> <p>It was reported that a bid for a grant to help a ladies' football team would be submitted shortly.</p> <p>Wiltshire Police Inspector Chris Chamings, was introduced and welcomed to the meeting. He explained that he had now taken command of the Warminster/Westbury sector and would be running this alongside his current role of Trowbridge Sector Inspector. He stated that in his view policing centred around 'visibility and accessibility', as he considered this to be the cornerstone of policing.</p> <p>He circulated a report for the Westbury area, which indicated that comparing the 12 month period to May 2014 with the similar period to May 2015, there had been an increase of 29 reported incidents in victim based crime (4.4% increase), and an increase of 8 reported incidents in non domestic burglary (17.0% increase). There was a slight increase of 6 in violence against the person (3.9% increase) but a decrease of 28 in vehicle crime (27.2% decrease). Inspector Chamings explained that,</p>

	<p>with regard to criminal damage and arson, the bulk of the incidents resulted in minor damage and it was often very difficult to find the culprit. He did not have any information on the statistics for other areas of Wiltshire for comparison purposes and would look into the possibility of providing a benchmarking report for a future meeting.</p> <p>The Area Board was informed about the introduction of the new STOP programme. This would be a pilot scheme and Inspector Chammings would report further at a future meeting.</p> <ul style="list-style-type: none"> • Wiltshire Fire & Rescue Service An update report was received and noted. <p>It was reported that the new Dorset and Wiltshire Fire & Rescue Service Authority officially came into being on 1 April 2015 and would replace the two existing Authorities on 1 April 2016. The new Chief Fire Officer had recently been appointed, being Darran Gunter, the current Dorset Chief Officer, and he would officially take up his position on 1 April 2016.</p> <p>The Area Board was informed that there was not likely to be any closure of stations but shift patterns could be reviewed. A new service workforce model was to be published shortly.</p> <p>It was reported that nationally there had been a 50% reduction in reported fires.</p> <ul style="list-style-type: none"> • BA13+ Community Area Partnership The written report circulated with the agenda was noted. • Healthwatch Wiltshire The written report circulated with the agenda was noted. • Westbury Town Council It was noted that there had been some adverse publicity about vacant allotment plots in Westbury but the meeting was informed that Wiltshire Council was in the process letting them. <p>Westbury Town Council was awaiting advice from Wiltshire Council concerning the transfer of certain car parks to the Town Council.</p>
10.	<p><u>Your Local Issues</u></p> <p>The Area Board received updates on community issues and progress on the following area board projects:-</p> <ul style="list-style-type: none"> • Community Area Transport Group (CATG) – On considering a report by the Community Area Manager, <p>DECISION</p>

(1) To allocate £200 to fund pedestrian route signage at the White Horse Health Centre.

(2) To allocate £50 to fund a horse warning sign on Hollow Road leading to Lower Westbury Road, Bratton.

(3) To allocate £300 for white lining on Station Road opposite and adjacent to the entrance to the care home and flats.

- **Campus Working Group** – It was reported that arrangements had been made to meet with an officer from Wiltshire Council to meet shortly to start drafting a scoping exercise. The need to maintain the momentum and regular updates would be made at future meetings.
- **Westbury Hospital Site** – This issue generated considerable questions and discussion. It was reported that the STOP Campaign had been established to try and maintain some health provision on the hospital site. There was considerable support for the need of some health facilities on this site with about 2,000 members of the public signing a petition. It was noted that there were more 85 year old people living in Westbury than the average for the County and it was felt that this should definitely be recognised in the future provision of health facilities in Westbury. Hospital beds were urgently needed in Westbury to cope with the need for these facilities which would help alleviate bed blocking at other hospitals, including the Royal United Hospital, Bath. There was a need for an updated health assessment of the area.
- **Waste Minimisation Programme** – Cllr Jerry Wickham, Wiltshire Council Portfolio Holder for Waste & Recycling, reported that about 58,000 people had requesting green bin collection facilities. It was noted that a number of bin lids were in need of replacement and these could be repaired by phoning Wiltshire Council at 0300 456 0102.

Cllr Wickham went on to report on the Waste Minimisation Programme which was a 12 month project to encourage recycling and waste prevention in Westbury and surrounding villages. These resources had been provided by Wiltshire Council and the Wiltshire Wildlife Trust through the Recycle for Wiltshire Joint Venture. The programme would focus on community events and activities and working with local schools.

Two fully qualified education officers would work with some local schools to deliver fun waste and recycling workshops and assemblies, including making recycled paper, scrap crafts, waste free lunch, composting creatures and litter picks. Schools could learn more about what happened to waste in Wiltshire by visiting Wiltshire's recycling facilities and landfill site. Events were also being held in the schools to waste less, including swap shops.

	<p>It was noted that two community waste officers would be working with the community to help people recycle as much as possible and hold fun events to help reduce the waste produced. These would include family play events, fun litter picks, recycling doctor drop in sessions and clothes swishes. They would be organised to give people the skills to reduce their waste, including repair cafes and cookery workshops.</p>
11.	<p><u>Services for the Elderly</u></p> <p>Sue Geary, Head of Performance, Health & Workforce, gave a presentation on the services needed for the elderly in the Westbury community area.</p> <p>She highlighted the following:</p> <p>Market position statements “The purpose of this statement is to inform each Community Area Board of current service provision and uptake of community services, support and accommodation; and to inform the council’s commissioning intentions to develop and support services that reflect the aspirations and wishes of older people living in Wiltshire”</p> <p>Older People’s and Carers’ Champions Voluntary roles but with admin support Act as link between the Council and communities on older peoples and carers issues Regular meetings with champions to exchange information, influence service developments, feedback issues Further discussions to finalise the details with communities</p> <p>Next Steps</p> <ul style="list-style-type: none"> • Workshops in communities during the day • Older people’s Event at Grassacres Hall, Westbury on Wednesday 22 July, starting at 2.00pm • Involving local voluntary organisations and Healthwatch • Map out current services • Identify what gaps there are <p>During the ensuing discussion, it was recognised that a major problem to resolve was the need to integrate social care and health.</p> <p>On behalf of the meeting, the Chairman thanked Sue Geary for her presentation.</p>
12.	<p><u>Health Update</u></p> <p>Presentations were given by Dr Debbie Beale, a local GP and Jo Cullen, CCG representative and Director of Out of Hospital Care, highlighting the current consultation on the Joint Health and Wellbeing Strategy (consultation closing on 1 July 2015), plus an update on the rollout of community teams and the Clinical Commissioning Group’s adult community services tender. Together this would</p>

	<p>mean services increasing being clustered around local GP surgeries and, as such, would be highly significant for communities.</p> <p>Jo Cullen explained that it was recognised that as an aspiration we wanted everybody in Wiltshire to live healthy lives <i>and to</i> have the support needed and, as individuals, to be responsible for their own health and wellbeing.</p> <p>She went on to explain that an Integrated Team consisted of:</p> <ul style="list-style-type: none"> • Clinical leadership: GPs working with primary healthcare and community care workers from the NHS, social care and other agencies • Community leadership: vitally important role in supporting and shaping local services <p>She stated that if an individual had a number of ongoing health concerns integrated care would be of considerable benefit. The aim of Integrated Care was to make it easier for people to get back on their feet, to keep them out of hospital and to help them maintain the independence needed to stay at home or in their local community.</p> <p>Dr Debbie Beale then explained that the following was being developed in Westbury:</p> <ul style="list-style-type: none"> • Leg Ulcer Club commenced in March 2015, providing leg care services in a non medical environment, supporting a reduction in social isolation • Development of the Integrated Team by improving flexibility and resilience of Community staff supporting the practice. • Recruitment of 2 Older peoples nurses who provide pro active care planning, supporting patients to remain safely at home and avoiding crisis <p>Dr Beale also reported that currently an investigation was being made to see if it might be possible to cover out of hours surgeries and other facilities.</p> <p>The Chairman thanked Jo Cullen and Dr Debbie Beale for their presentations which had been very interesting and informative..</p>
13.	<p><u>The Big Pledge</u></p> <p>The Community Area Manager gave a short presentation giving more information about the Council’s Big Pledge campaign which encouraged individuals and groups to pledge to make a difference to their, or their community’s, health and wellbeing.</p> <p>More information can be found here:</p> <p>http://www.wiltshire.gov.uk/healthandsocialcare/publichealthwilts/bigpledge.htm</p>

14.	<p><u>Community Area Grants</u></p> <p>Consideration was given to a report by the Community Area Manager in which councillors were asked to consider applications for funding from the 2015/16 Area Board Grants Budget. She then explained each application in turn, all of which met the grants criteria for 2015/16.</p> <p>(a) West Wilts Esprit Gymnastics request</p> <p>Decision</p> <p>To approve a grant of £1,000 towards new gym equipment.</p> <p>(b) Edington Ringing Centre</p> <p>Decision</p> <p>To approve a grant of £732 towards improved lighting and new bell ropes.</p> <p>(c) Bratton Recreation Ground Working Group</p> <p>Decision</p> <p>To approve a grant of £5,000 towards the cost of a new clubhouse, provided that the Working Group obtains grants from other sources.</p> <p>The Community Area Manager reported that following approval for the above-mentioned grants there remained a balance of £25,296.</p>
15.	<p><u>Urgent items</u></p> <p>There were no urgent items.</p>
16.	<p><u>Future Meeting Dates</u></p> <p>The Chairman thanked everyone for attending the meeting and reminded them that the next meeting of the Westbury Area Board would be held on Thursday 6 August 2015 at Leigh Park Community Centre, Leigh Park Way, Westbury, BA13 3FN.</p>

Agenda Item 5.

Chairman's Announcements

Subject:	School Place Planning and Commissioning
Officer Contact Details:	Clare Medland, Head of School Place Commissioning, Clare.medland@wiltshire.gov.uk , Ext 13966
Further details available:	Further details will be available in July/Aug 2015

Summary of announcement:

A new School Places Strategy 2015 – 2020 and associated Implementation Plan are being developed following the recent approval of the Core Strategy. The draft Strategy is being presented to the Children's Select Committee on 21 July 2015 and will detail the current demographic trends in relation to the school population and where we will be proposing to expand, extend or provide new school places.

The draft Strategy will be available in full on the Council's website at the end of July 2015 and an Executive Summary briefing will be provided.

Following consultation over the summer, the final Strategy will be considered by Cabinet in the autumn.

A number of information workshop/drop-in sessions are being planned across the County during September to explain the Strategy in more detail, for anyone who wishes to find out further information or wishes to provide any feedback.

School Place Planning Information Workshops / Drop In Sessions

Chippenham – Weds 9th September 10.00am - 1.00pm (Venue tbc)

Trowbridge – Weds 16th September 10.00am – 1.00pm (St Johns Parish Centre)

Salisbury – Weds 30th September 10.30am – 1.30pm (Red Lion Hotel)

Chairman's Announcements

Subject:	Grants for rural organisations and businesses
Officer Contact Details:	See links below
Weblink:	See links below

Summary of announcement:

Agricultural businesses and organisations across Wiltshire are being encouraged to apply for European grants designed to boost rural employment.

The Leader scheme is one element of the Rural Development Programme for England, funded by the EU and DEFRA. This tranche of grants runs for five years, until March 2021.

Grants will be available to support the local rural economy, in the following areas of activity: farming, micro and small enterprise employing fewer than 50 people (including farm diversification), rural tourism/the visitor economy, forestry, rural services, and culture and heritage.

The application process is being administered by; Local Action Groups each with a board of volunteers assessing applications to make sure the money goes to those projects likely to create the most new rural jobs for the county. Most grants will be between £2,500 and £50,000.

Six Local Action Groups (LAG) covering Wiltshire have been awarded funding under the new programme (2015 to 2021). North Wessex Downs based on the Area of Outstanding Natural Beauty (AONB), New Forest based on the national park, Heart of Wessex along the A303 in Wiltshire and Somerset, Plain Action centred on Salisbury Plain, Vale Action along the A350 corridor and Cotswold, based on that AONB.

For information about applying for a grant contact the programme manager for your local action group:

North Wessex: Dawn Hamblin, email nwdleaderprogramme@wiltshire.gov.uk call 01488 680458 or visit: www.northwessexleader.org.uk

New Forest: Sally Igra, email Sally.Igra@NFDC.gov.uk call 02380 285368 or visit www.newforestleader.org.uk/8573

Heart Of Wessex: Sarah Dyke-Bracher, email sarah@heartofwessex.co.uk call 07826 907361 or visit www.heartofwessex.co.uk

Plain Action: Alan Truscott, email atruscott@communityfirst.org.uk call 01380 732814 or visit www.plainaction.org.uk

Vale Action: Alan Truscott, email atruscott@communityfirst.org.uk call 01380 732814 or visit www.valeaction.org.uk

Cotswold: James Lloyd, email James.Lloyd@cotswoldaonb.org.uk call 01451 862000 or visit www.cotswoldaonb.org.uk/leader



**Westbury Area Board
Aug 2015
Neighbourhood Policing**

EG Westbury NPT	Crime			
	12 Months to June 2014	12 Months to June 2015	Volume Change	% Change
Victim Based Crime	628	692	+64	+10.2%
Domestic Burglary	37	36	-1	-2.7%
Non Domestic Burglary	45	58	+13	+28.9%
Vehicle Crime	86	76	-10	-11.6%
Criminal Damage & Arson	145	156	+11	+7.6%
Violence Against The Person	153	164	+11	+7.2%
ASB Incidents	615	597	-18	-2.9%

Introduction

I apologise for not being able to attend your area board in person, but I am on holiday with my family.

At the last area board I was asked if I was able to produce the crime statistics in a league format to see where Westbury sits in relation to other towns within the county. I have explored this but due to the many different demographics and economic variants that have impacts on crime we do not record this and therefore I am unable to provide those statistics.

As you can see for the above figures, there has been a slight increase in crime within Westbury against the preceding 12 month period. Although the numbers are reasonably low, I appreciate that you may find this alarming and I will be prioritising this as I move forward in my new role.

For the last 18 months I have been the Sector Insp for Trowbridge and Bradford on Avon, and I have now taken over the responsibility for the Warminster/Westbury sector as well.

I am passionate about local policing that is locally delivered by staff that have a geographical responsibility for the area they work in.

NPT Priorities:

My priorities for Policing Warminster are simple. I will provide a visible team within the community and respond to the needs of that community.

I will do this through a new Operational Policing Pilot that I am incredibly excited to bring to the town and the briefing document for this is attached for your information.

My key objectives for this pilot are;

- Community focussed decision making
- Enhanced Local Policing
- Demand reduction
- Ensure that the policing expertise is as close to the customer as possible
- Empower the experts to design the end product
- Seek feedback on how to make it even better

I am confident that you will receive an enhanced policing service within Warminster, and I would welcome any feedback directly to me at chris.chammings@wiltshire.pnn.police.uk

Chris Chammings

Trowbridge/Warminster Operational Policing Pilot



Briefing sheet

June 2015

An operational policing pilot will start in the Trowbridge and Warminster area in September 2015.

From Monday 14 September 2015 Wiltshire Police will undertake an operational policing pilot in the Trowbridge and Warminster area.

The pilot will give us an opportunity to test a new way of working within the community that will enhance local policing.

Why does Wiltshire Police need to change how they work?

We carried out a review of the current operational model and looked at how we deliver our service to the public, from the moment they contact us via a 101 or 999 call to the final outcome when the case is closed.

To do this review we use a method called systems thinking - a continuous way of aiming to improve services. The method uses knowledge and feedback from people who work in the area of business to inform how we currently work and suggest changes to improve them.

During this process the review team spoke to a number of people who work in operational and support departments to map processes, work flow and work demand. They also spoke to 500 members of the public.

The review has given us a detailed picture of how we police in Wiltshire, highlighting a number of areas where changes could be made, to improve the service members of the public receive.

The pilot location

The pilot will cover the towns of Trowbridge, Warminster, Bradford on Avon, Westbury, Tisbury and Mere. It will also cover the surrounding villages.

The pilot

The operating model to be tested is a 'Community Team' model providing a one team policing service to the area.

The review team recognised the importance of resolving reported incidents quickly. The pilot will test how embedding our officers and staff into a community based model will reduce the amount of time it takes to resolve a reported incident or crime.

The pilot aims to us to give a single point contact for a crime or incident so we can resolve the crime or incident in a more efficient manner.

The model is based on steps considered to be most valuable to the public - **Respond, Resolve, Record and Prevent**.

How long will the pilot run for?

The pilot will run for a minimum of 10 weeks.

How will policing be different in your community?

- Most of the changes are around our processes and our use of technology
- As part of the new team you will still find Community Beat Managers, officers and Police Community Support Officers (PCSOs)
- You will still have an allocated team working and based within your community
- PCSOs will continue to provide local policing services on their beat areas as they currently do

Trowbridge/Warminster Operational Policing Pilot



Briefing sheet

June 2015

Changes you might notice:

- That there are more officers and police staff based within your community
- Officers will take on a variety of roles. Some officers will be trained to provide emergency response to incidents when needed - this will be part of their role but not their only role you will also see them attending events with in the local community
- There will be Investigators based within the community

The team

- The pilot area will be run by Inspector Chris Chamblings
- Supported by a Sergeant Gill Hughes
- There will be five teams consisting of –
 - Police Sergeants
 - Police Constables
 - Community Beat Managers
 - Investigators
 - PCSOs

Monitoring and evaluation

Throughout the pilot we will be evaluating how it is working and ensuring that we are continuing to provide an effective policing service to the public.

How will the rest of the Force operate while the pilot takes place?

The rest of the Force will continue to work within the current operating model.

We understand that policing does not always stay within geographic boundaries so there will be times when staff and officers from the pilot area will help

colleagues in neighbouring areas using the existing operating model and vice versa.

Further information

For further information please contact project lead Rachel Kirby -

Rachel.Kirby@wiltshire.pnn.police.uk

Inspector Chris Chamblings will be presenting at local area board meetings:

Warminster Area Board - 02 July 2015

Westbury Area Board - 06 August 2015

Bradford on Avon Area Board – 15 July 2015

Trowbridge Area Board – 16 July 2015

South West Wiltshire Area Board - 29 July 2015

Between now and September more information about the operational policing pilot will be available on the Wiltshire Police website.



Briefing report for Bradford on Avon; Trowbridge, Warminster & Westbury Community Area Boards July 2015

Wiltshire Fire & Rescue Service: Message from Andy Green Station Manager – Bradford on Avon; Trowbridge, Warminster & Westbury Community of fire stations

The aim of this article; which is one in a series, is to provide a benchmark of information to allow you to understand the changes which are occurring in the local fire service.

For various reasons Wiltshire FRS managers do not see your area the same way you (or our partners) might. I hope this first article helps explain this,

The fire service map of Wiltshire looks like this.

Six communities, comprising 4 stations, each 'community' run by a Station Manager. This recently changed from 9 communities to release more managers to work on the Dorset & Wiltshire FRS's combination.

Our boundaries do not match Community Area Boards or other divisions.

For example what I think of as a fire 'station ground' is very different from the Community Area Board's in my area of command.

Our areas are defined by historically which fire station would arrive first. This is now out of date but still helps us decide which station or community is responsible for the work which needs doing.



What we do

You may have noticed that Fire Service staff turn up at all sorts of meetings and events.

NOT PROTECTIVELY MARKED

Prevention, Protection, Response

We aim to work with you and our partners to prevent fires and other emergencies from happening; help people protect themselves if they do happen, and to respond quickly with rescues and fire fighting when all else has failed.

People, Property, Environment

Saving lives is our core aim but we also work to protect property and the environment.

It is no wonder we seem to turn up everywhere.

This series of articles is mostly about the people who work at stations (because that is what I do) but we have other staff, such as Mike Franklin and Graham Weller (Partnership & Community



Engagement managers) who do nothing but promote prevention; protection, partnership working and community engagement. They are much more reliable when attending pre-planned events and meetings because they don't have to drop everything to attend emergencies! Due to the working commitments I have and my duty patterns it is unlikely that I will be attending Community Area Boards unless there is a specific need to do so.

How do the stations do that?

To provide the best service possible within our financial limits we have several ways of staffing our stations.

We have about 500 fire fighting staff trained to attend incidents with about 200 on duty at any one time.

When not attending incidents or training they support Prevention and Protection work.

- Some stations are staffed 24hrs a day 7 days a week. They can maintain more specialist skills, respond quickly day or night and can carry out prevention and protection work whenever it is needed.
- Some stations are staffed during the day 7 days a week. They can maintain more specialist skills, respond quickly during the day and carry out prevention and protection work during the day.
- Some stations include staff who work during office hours Monday to Friday. Work by these staff concentrates on Prevention and Protection work
- All except one station in Wiltshire relies for some or its entire staff on people with other jobs who respond from home or work. This 'On Call' system is very cost effective but means that they are slower to respond and not available to carry out as much prevention and protection work. It is also increasingly difficult to find people to do this type of emergency response.

In the 'community of fire stations' covering my area 3 stations are staffed entirely by on-call firefighters and one has a wholtime crew available during the working day 7 days a week. This whole time crew, along side an on-call team, cover through the night.

NOT PROTECTIVELY MARKED

Article reproduced with the permission of SM Watson

New on-call firefighters still needed in Bradford on Avon

Wiltshire Fire & Rescue Service needs more people to provide fire cover for Bradford on Avon and its surrounding villages.

Station Manager Andy Green said: "The easiest way to see if being a firefighter is for you is to visit the fire station and have a chat with the crew. look around, and find out more about what's involved." If you are interested in being a firefighter in Bradford on Avon but can't attend the open evening, visit www.wiltsfire.gov.uk/workingforus

Raising awareness of carbon monoxide poisoning

Carbon monoxide (CO) is colourless, odourless and tasteless, but it is also extremely dangerous. Without a CO detector, you have no way of knowing that you're being poisoned until the damage is already being done. Carbon monoxide kills some 15 people every year, so it is vital that every possible care is taken."

CO detectors can be bought in most supermarkets and DIY stores. They're not expensive and they save lives. If you're thinking of staying in holiday accommodation over the summer, it is certainly recommended to take a detector with you, and they should always be used when camping or caravanning.

Carbon monoxide is produced by the incomplete burning of carbon-based fuels. Most cases of CO poisoning are caused by gas appliances and flues that have not been properly installed or maintained, or are poorly ventilated.

There are signs that you can look for that indicate incomplete combustion is occurring and may result in the production of CO:

- Yellow or orange rather than blue flames (except in fuel effect fires or flueless appliances)
- Soot or yellow/brown staining around or on appliances
- Pilot lights that frequently blow out
- Increased condensation inside windows

Early symptoms of CO poisoning can be confused with food poisoning, viral infections, flu or simple tiredness; however, warning signs include:

- Headaches or dizziness
- Breathlessness
- Nausea
- Loss of consciousness
- Tiredness
- Pains in the chest or stomach
- Erratic behaviour
- Visual problems

Anyone who experiences any of these symptoms and believe they may have been exposed to carbon monoxide, they should seek urgent medical advice from a GP or an A&E department.

Further information about staying safe in your home can be found at www.wiltsfire.gov.uk/safetyinthehome

Michael FRANKLIN

Partnerships & Community Engagement Manager

July 2015

NOT PROTECTIVELY MARKED

NOT PROTECTIVELY MARKED

BA13+ Partnership Report

The BA13+ Community Area Partnership's steering group met most recently on Tuesday 2nd June. The key point raised was that Cllr. Gordon King stated that he was promoting the establishment of a wellbeing centre on the former hospital site. The project would hopefully have the buy-in of the STOP group, as well as Town and Wiltshire Councillors, the CAM, the BA13 Partnership, the White Horse Surgery and other key stakeholders. Anyone interested in getting involved is invited to contact the BA13+ Administrator at ba13plus@outlook.com

The next meeting is to be the Partnership's Annual General Meeting, on Wednesday 19th August starting at 7pm. The venue is the Baptist Mission Chapel, Stormore, Dilton Marsh.

As usual a particular theme from the Community Plan will be considered, and for this meeting it has been decided that the theme is TRANSPORT, with particular reference to the Key Issues identified in our current Community Plan:

Key issue & aspirations	Suggested action from consultation	Actions since last publication	Partners involved
1. React to local transport and business issues.	Campaign for First Hour Free parking in Westbury. Coordinate with Community First about feasible community transport scheme for all ages. Encourage use of Public Transport.	Westbury Link scheme is one of the most successful in Wiltshire. BA13+ working with other CAPs.	Community First, Link, Wiltshire Council, BA13+
2. Address the issue of traffic congestion on A350 Warminster Road and other routes.	Better town traffic flow to encourage people to shop here. Extend Mane Way around town with new bridge.	Community speed watch in Bitham Park and Lorry Watch on Station Road.	
3. Encourage cycling for health and to reduce congestion	Improve, enhance, increase availability of cycle routes in and around Westbury.	'Connecting Wiltshire' includes cycle routes. 'Our Community Matters' encourages car-sharing.	Town Council, Wiltshire Council
4. Encourage effective use of the Railway Station.	Improve links between station and town, Westbury train station to provide a gateway presence and welcome for the town.	Town Council's 'Vision for Westbury'	Town Council, Wiltshire Council
Other suggested priorities for action			
<ul style="list-style-type: none"> Establish whether the community would be interested in discussing the options for by-pass. Wiltshire Council should be considering ALL of the options 			

Guest speakers on the night include Mr Lee Fletcher from the Trans Wilts CiC who will speak on public transport issues with a particular focus on bus services, and Mr Graham Ellis from the Community Rail Partnership who will share the secrets of the success of the improved rail services between Westbury and Swindon.

Phil McMullen, BA13+ Partnership Coordinator



Update for Area Boards - July 2015

Better Care for Older People in Wiltshire

Health and social care are increasingly working closer together with the aim of better meeting the needs of older people. This approach is happening all around the country and is called 'Better Care'. The focus is on making sure that care is provided as close to home as possible with home always the first option. This means that where possible, care will be provided in local communities rather than in hospital settings. More information on Wiltshire's Better Care Plan can be found here:

<http://www.wiltshire.gov.uk/socialcare-better-care-plan.pdf>. Healthwatch Wiltshire (HWW) want to make sure that older people have the chance to say how health and care services are working for them. We are asking people to share their experiences of care, discharge from hospital and whether they, their families and unpaid carers, were involved as much as they wanted in decisions about their care. Please get in touch with us to share your views and so we can tell commissioners and providers of services about the experiences of local people.

The Care Quality Commission (CQC) inspection of Great Western Hospital (GWH) NHS Foundation Trust September 2015

The CQC is the independent regulator of health and adult social care in England. In September the CQC will be carrying out an inspection of GWH. As part of this inspection process, the CQC want to hear from local people about their experiences of using the services provided by GWH. This includes its acute hospital service in Swindon and adult community health services across the county. If you have used a service provided by GWH within the last year, we would like to hear from you so we can share local experiences with the inspection team.

Your Care Your Support Wiltshire—Your chance to make it grow.



Healthwatch Wiltshire, in partnership with Wiltshire Council, has developed a new health and social care information website for the public and professionals. It is called 'Your Care Your Support Wiltshire'. The website is still at an early stage which is really exciting for local people as it means that they have a chance to have a say in how it grows. We would like to know what you think about the website so far. Please tell us about local groups, services or general health and care information you would like to see added to the site. You can get involved in focus groups, reader's panels or just provide feedback in a one-to-one interview or via email. This is your chance to help build a really useful health and social care website fit for Wiltshire people. You can contact us about the website on: 01225 434218 or email: contact@healthwatchwiltshire.co.uk

Contact us:

Tel 01225 434218

info@healthwatchwiltshire.co.uk

www.healthwatchwiltshire.co.uk

Local Youth Network Meeting

Area: Westbury

Date: 15/07/15

Times: 3.30-5.00pm

Venue: The Laverton

Present: Amy Schuring CYO, Phoebe Brazier CYO, Sally Hendry CAM, David Jenkins AB, Russell Hawker AB, Liam Cripps, Abbie Brewer YP.

Apologies: Carris Maskell, Debbie Cole, Gavin Hucks

Agenda items:

1. Grant application process and how the tool kit works. Training and DBS. It was previously discussed that there would be 'hub' training available for LYN member, this has proved a logistical challenge and therefore not currently an option. Phoebe and Amy suggested ongoing training would be offered during LYN management meetings until hub training becomes available.

2. Grant applications. ATC have partially submitted an application for funding of £1500 for 10 x tablets and 10 x two way radios. There have been issues with the online application process therefore application has not yet been formally submitted. Amy has spoken with Penny Couldrake regarding the application and has offered support to complete and submit this application. They currently have 3 old laptops which are difficult to store. The equipment will be stored at the venue and will be accessible to other groups of young people accessing the provision. The ATC are now required to do their training online and currently do not have the suitable equipment available.

Amy has a meeting with Keith Harvey who is the Chairman for Westbury United and Youth to discuss a possible grant application to support and promote girls football in Westbury.

Phoebe has been working with Fairfield Opportunity Farm on a possible grant application for the Youth Club targeting learning disabled young people aged 14-25 years and another grant for Learning Holiday Club/Weekend Workshops targeting learning disabled young people 14-25 years.

Amy has been leading on street-based youth consultation with young people around the skate park. They have identified improvements they would like in regards the ramps and they are also keen to take part in a skate competition.

3. Consultation – Summer plan. Amy and Phoebe have been in contact with CYO's from different areas to see what they have in place for young people over the summer holidays. Bradford on Avon Area Board has released funds to the CYO by top slicing £2,000 to be spent on positive activities for young people during the holiday period. The needs assessment for Westbury area identified a need of archery and other taster sessions where young people can 'have a go' and try something new'. Amy and Phoebe are keen to replicate this in Westbury. The ideal location for summer activities

would be Penleigh Park to allow for consultation with young people regarding issue with the skate park. It was identified that the Town Council are planning a Party in Penleigh Park in 2017 including a skate competition which is in early planning stages. This would provide an opportunity to high light and issue which may need resolving and also encourage young people to engage in this working group.

4. Advertising and promotion. Westbury area LYN has currently only had one grant application submitted. Phoebe and Amy would like to do more to promote the funding available for positive activities for young people in Westbury area. Sally Hendry suggested using the local paper and current digital media forums to advertise what is available for young people and how local groups/young people can access funding. It was suggested a picture story of summer positive activities would be a more pro-active approach to get local clubs/groups/young people/volunteers on board and would be cost neutral. David Jenkins would also like to see a community engagement project involving young people i.e. litter pick. Which would also provide a platform for free advertisement of what is available.

5. Venue for youth provision. It was agreed that Matravers would be a better a venue to hold YAG and LYN meetings in the future. Abbie said it would be easier for young people to attend and therefore likely to be more participation from young people. Matravers have previously agree to be a host venue for these meetings however they would like all adults attending to have valid DBS clearances. Abbie also suggested Matravers 6th Form community room as a potential venue for youth club as it's not part of the main school and only 6th form students normally use it would make it a novelty for younger students and provide volunteering opportunities for 6th form students.

Decisions:

- Funding should be released for positive activities for young people during the summer holiday
- ATC application to be taken to the AB
- Advertise funding available through cost neutral means at this time.

Recommendations to Area Board:

- £1,500 grant to be awarded to ATC (Providing paperwork submitted)
- £2,000 top sliced funding made available for summer consultation

Actions:

- SH to contact BOA CAM re Summer Activities funding
- PB to contact HR re DBS clearances
- AS to work with Penny Couldrake to submit grant application
- PB to contact Keith Harvey re Play Areas Working Group and Party in Penleigh Park 2017.
- Abbie Brewer to speak to Mr Browning about the possibility of using the community room within the 6th form as a youth club.

Date of Next meeting: Wednesday 16th September

Notes taken by- name: Phoebe Brazier

Position: CYO

Report to	Westbury Area Board
Date of Meeting	6 August 2015
Title of Report	Area Board Grants

Purpose of Report

To ask Councillors to consider funding applications to the community area grants fund scheme and councillor led project bids:

1. Applications seeking Community Area Grant Funding (appendix 1)

- 1.1 Westbury Music and Arts Festival: clip on lighting and a large easel to enhance art displays £920
- 1.2 Councillor led grant for set up of post office in Dilton Marsh: £5,000

TOTAL Funding Requests: £5920

1. Background

- 1.1.** Area Boards have authority to approve Area Grants under powers delegated to them by the Deputy Leader and Cabinet member for Adult Care, Communities and Housing. Under the Scheme of Delegation Area Boards must adhere to the Area Board Grants Guidance 2015/2016.
- 1.2.** In accordance with the Scheme of Delegation, any decision of an Area Board that is contrary to the funding criteria and/or the officer's recommendation would need to demonstrate that the application in question has a wider community benefit, and give specific reasons for why this should justify an exception to the criteria.
- 1.3.** The emphasis in the Coalition Government's Localism agenda supports the ethos of volunteering and community involvement and the nurturing of resilient communities. With this in mind Community Area Grants (CAGs) should be encouraged from and awarded to community and voluntary groups. Westbury Area Board has been allocated a 2015/2016 budget of £38,139 capital funding for community grants and area board/councillor led initiatives.
- 1.4.** Applications of up to and including £1,000 can be made for a Community Area Grant, which will not require matched funding. Amounts of £1,000 - £5000 will be required to find matched funding. The area board will rarely award more than £5,000.
- 1.5.** Area boards will not consider Community Area Grant (CAG) applications from town and parish councils for purposes that relate to their statutory duties or powers that should be funded from the local town/parish precept. However this does not preclude bids from town/parish councils, encouraging community projects that provide new opportunities for local people or those functions that are not the sole responsibility of the town/parish council.
- 1.6.** In addition to CAGs, councillors can submit an Area Board/Councillor Led Initiative. This enables area boards to tackle community identified priorities. Cabinet have emphasised that they do not wish these to be used to avoid complying with Community Area Grant criteria or for filling gaps where there are council service shortfalls.
- 1.7.** Officers are required to provide recommendations in their funding reports (except in the case of Area Board/Councillor led initiatives), although the decision to support applications is made by Wiltshire Councillors on the Area Board.
- 1.8.** Funding applications will be considered at every Area Board meeting whilst there is money available.
- 1.9.** Paper copies of funding applications no longer appear as part of the agenda in an attempt to reduce paper. They are however available on the Wiltshire Council web site with the area board agenda papers and hard copies available upon request.
- 1.10.** The 2015/2016 funding criteria and application forms are available on the council's

website

<http://www.wiltshire.gov.uk/council/areboards/areboardscommunitygrantsscheme.htm>

- 1.11. All recipients of area board funding are expected to complete and return an evaluation form as soon as the project or activity has been completed and this should be accompanied by receipts and invoices, as well as photographs if possible. Failure to return the evaluation requested will preclude them from being considered for any future funding from the area board. This applies to all grants made by the area board.

Background documents used in the preparation of this Report	<ul style="list-style-type: none">• Area Board Grant Guidance 2015/16 as presented for delegated decision• BA13 Community Area Plan• Westbury Joint Strategic Needs Assessment
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2. Main Considerations

- 2.1. Councillors will need to be satisfied that grants awarded in the 2015/16 year are made to projects that can realistically proceed within a year of the award being made.
- 2.2. This meeting is the first round of funding during 2015/2016.

3. Environmental & Community Implications

- 3.1. Area Board Grants contribute to the continuance and/or improvement of cultural, social and community activity and wellbeing in the community area, the extent and specifics of which will be dependent upon the individual project.

4. Financial Implications

- 4.1. Awards must fall within the Area Boards budget allocated to the Westbury Area Board. **The Westbury grant fund currently stands at £25,296. If these two funding requests are agreed it will leave a balance of £19,376.**
- 4.2. All awards are subject to the condition that no payment will be made until all other funding has been confirmed.

5. Legal Implications

5.1. There are no specific legal implications related to this report.

6. HR Implications

6.1. There are no specific HR implications related to this report.

7. Equality and Inclusion Implications

7.1. Community Area Grants will give local community and voluntary groups, town and parish councils equal opportunity to receive funding towards community based projects and schemes, where they meet the funding criteria.

7.2. Implications relating to individual grant applications are outlined within section 8 – Officer Recommendations.

8. Community Grant Applications Summary

Ref	Applicant	Project proposal	Funding requested
8.1.0	Westbury Music and Arts Festival	Clip on lighting and a large easel to enhance art displays	£920

8.1.1 This application meets the grant criteria and reflects JSA priorities for action agreed by the area board.

8.1.2 The WMA festival is in its eighth year and provides a wide range of music, arts and craft events attracting people young and old from all over the Westbury community area. The festival is run by volunteers and relies on grant and sponsorship funding. The clip on lights and easel will be used firstly for an exhibition of WW1 portraits featured at this year's festival but also used by the community and the festival in future.

Ref	Applicant	Project proposal	Funding requested
8.2.0	Councillor led grant application (Councillor Jerry Wickham)	Set up of post office at Fairfield community college in Dilton Marsh	£5,000

8.2.1 This application meets the grant criteria and reflects JSA priorities for action agreed by the area board.

8.2.2 This development will enable a vital village post office facility to remain in the community.

8.3.3 This application is match funded.

9.Recommendations

9.1 It is recommended that the Area Board decides whether to allocate funding to the two projects.

Report Author	Sally Hendry. Westbury Community Area Manager. 01225 718627 sally.hendry@wiltshire.gov.uk
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Grant Applications for Westbury on 06/08/2015

ID	Grant Type	Project Title	Applicant	Amount Required
1419	Community Area Grant	Art Display	Westbury Music and Arts Festival	£920.00

ID	Grant Type	Project Title	Applicant	Amount Required
1419	Community Area Grant	Art Display	Westbury Music and Arts Festival	£920.00

Submitted: 23/07/2015 18:12:11

ID: 1419

Current Status: Application Appraisal

To be considered at this meeting:

tbc contact Community Area Manager

1. Which type of grant are you applying for?

Community Area Grant

2. Amount of funding required?

£0 - £500

3. Are you applying on behalf of a Parish Council?

No

4. If yes, please state why this project cannot be funded from the Parish Precept

5. Project title?

Art Display

6. Project summary:

We would like to buy clip on lighting and a large easel to enhance art displays.

7. Which Area Board are you applying to?

Westbury

Electoral Division

8. What is the Post Code of where the project is taking place?

BA13 3EN

9. Please tell us which theme(s) your project supports:

Arts, crafts and culture

Festivals, pageants, fetes and fayres

Heritage, history and architecture

If Other (please specify)

10. Finance:

10a. Your Organisation's Finance:

Your latest accounts:

12/2014

Total Income:

£15048.00

Total Expenditure:

£11395.00

Surplus/Deficit for the year:

£3653.00

Free reserves currently held:

(money not committed to other projects/operating costs)

£1500.00

Why can't you fund this project from your reserves:

We will be running a festival with over 50 events. Most will be at low cost and many free (e.g. a professional theatre group in a local school, family variety show). We require funds for brochures, advertising, artiste fees, hire and deposits. Last year our

We are a small community group and do not have annual accounts or it is our first year:

10b. Project Finance:

Total Project cost		£920.00		
Total required from Area Board		£920.00		
Expenditure		Income	Tick if income	
(Itemised	£	(Itemised	confirmed	£
expenditure)		income)		
Large display	80.00			
easel				
Bagfor Easel	20.00			
(transport/storage)				
24 bulldog display	720.00			

lamps

Connecting wiring 100.00

Total

£920

£0

11. Have you or do you intend to apply for a grant from another area board within this financial year?

No

12. If so, which Area Boards?

Westbury

13. Please tell us WHO will benefit and HOW they will benefit from your project benefit your local community?

The initial project for this equipment will be a community (free) art exhibition running over 5 days. The theme will be WW1 portraits. Obviously the equipment will be used in future exhibitions. We have been very successful in lending other capital items (e.g. advertising boards funded by the area board) to other community groups between our events.

14. How will you monitor this?

We will record visitor numbers and collect feedback.

15. If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it?

We are now in our 8th year and run an increasing number of one off events. We rely on commercial sponsors for running cost support (which we use to reduce ticket prices and offer free events, particularly in schools). We try to maintain a small running buffer to underwrite the next festival.

16. Is there anything else you think we should know about the project?

The festival as a whole turns over about Â£15,000 but is not for profit.

17. DECLARATION

Supporting information - Please confirm that the following documents will be available to inspect upon request:

Quotes:

yes I will make available on request 1 quote for individual project costs over £500 & 2 quotes for project costs over £1000 (Individual project costs are listed in the expenditure section above)

Accounts:

yes I will make available on request the organisation's **latest accounts**

Constitution:

yes I will make available on request the organisation's Constitution/Terms of Reference etc.

Policies and procedures:

yes I will make available on request the necessary and relevant policies and procedures such as Child Protection, Safeguarding Adults, Public Liability Insurance, Access audit, Health & Safety and Environmental assessments.

Other supporting information (Tick where appropriate, for some project these will not be applicable):

And finally...

yes The information on this form is correct, that any award received will be spent on the activities specified.

Area Board Project/Councillor Initiative

1. What is the project?

To work alongside the community in Dilton Marsh, in conjunction with the Fairfield Farm College to reintroduce post office facilities in the village

2. Where is the project taking place?

At the Fairfield Farm College's shop, High Street, Dilton Marsh.

3. When will the project take place?

Project should be completed by March 2016 at latest.

4. Please outline:

- **Community benefits**
- **Evidence of need**
- **Links to Community Plan**
- **Community Issue**

Dilton Marsh is one of the largest villages in Wiltshire. For some considerable time it benefitted from a village shop and post office. This facility abruptly closed in Feb this year, leaving the nearest facilities in Westbury and beyond. Many elderly and socially deprived residents rely on these services nearby for pension and electricity/gas top ups.

A group of residents have been galvanised into re-introducing these facilities in the premises of the Fairfield Farm College, which is a dedicated college for older teenagers with special needs. The college already has a shop and the aim is to introduce the post office would complement this. Equally, there will be direct benefit afforded to students, who would work in the post office environment under supervision and learn skills.

Whilst the college has charitable status, discussion with the Post Office have shown that to introduce the facilities would not directly affect this status and would run in tandem with the benefits offsetting any costs incurred by the college.

As a consequence, this project has considerable community benefits, as described.

Equally, whilst the former post office closed suddenly, this was not as a consequence of a lack of need and linked to private matters affecting that individual. Consequently, there is evidence of a need in the community.

This scheme also directly links to the Wiltshire Council business plan of empowering communities.

Area Board Project/Councillor Initiative

Finally, based on the issue being foremost in the minds of many residents of Dilton Marsh demonstrates that this is a community issue that needs resolving.

5. What is the desired outcome/s of this project?

The outcome will be a fully functioning post office within the existing shop at Fairfield Farm College enabling local residents and passing traffic to use the new facilities. In doing so this would reduce the impact that elderly and socially deprived residents have in order to obtain services in Westbury and beyond, which in some cases involves very long walks, convoluted and sporadic bus journeys or lifts.

6. Who will Project Manage this project?

The project will be directly managed by Janet Kenward, the CEO of Fairfield Farm College in conjunction with a working group from the village. Cllr Jerry Wickham will be involved in this.

7. Please confirm costs and provide quotes

- Total project costs up to and including £5,000 - 1 quote
- Total project costs over £5,000 - 3 quotes

The cost of the project is likely to be £10,000. This is for the provision of the counter and equipment for the post office which also safes, computer system and general security. This is a non-negotiable cost and the only provider is the Post Office.

This grant will cover 50% of the costs and the remainder is likely to be found by the Trustees of Fairfield Farm College. Other funding providers are also being approached. Correspondingly, the grant of these funds, through this Councillor led initiative, is dependent on the other funds being found elsewhere.

8. Additional information in support of the project

Representatives of the Post Office have surveyed the premises and this is how the sum of £10k has been obtained. The next stage, beyond obtaining the funding, is to complete a business plan, for the nominated 'post master' to be identified, for them to undertake and pass an interview and then a 14 week consultation period with the community. Based on this, it is likely that the new facility could be functioning by Dec 2015.